



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS

(Managed by Venkateswar Educational Trust, Bhubaneswar)

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT)

Ref. No. GIET/324/2017-18

Date: 18/07/2017

OFFICE ORDER

SUB:-Re-formation of SC/ST/OBC Committee.

In compliance with the UGC and AICTE guidelines and as per the Scheduled Castes (SC), Scheduled Tribes (ST) and Other Backward Castes (OBC) Prevention of Atrocities Act, 1989, No.33 of 1989 dated 11.09.1989, the Institute has re-constituted the SC/ST/OBC Committee of the following members with immediate effect to help the SC/ST/OBC categories integrate with other communities of the institute and to remove difficulties, which they may be experiencing.

Members of the SC/ST/OBC Committee:

| Sl.N O. | Name of the Committee Member | Profession | Associated with | Mobile Number |
|---------|------------------------------|---------------------------|----------------------------|---------------|
| 1 | Prof. TARAKANTA SAHU | TEACHING | CONVENOR-SC/ST/OBC CELL | 7682830033 |
| 2 | Prof. SAMARENDRA SAMAL | TEACHING | CO-CONVENOR-SC/ST/OBC CELL | 7682830031 |
| 3 | Prof. HIMANSU MOHARANA | TEACHING | MEMBER-SC/ST/OBC CELL | 7682830025 |
| 4 | Prof. JETENDRA PADHI | TEACHING | MEMBER-SC/ST/OBC CELL | 7682830030 |
| 5 | Prof. MRUTUNJAYA SENAPATI | TEACHING | MEMBER-SC/ST/OBC CELL | 9438442388 |
| 6 | MR. RAKESH SHARMA | SUPPORTING STAFF | MEMBER-SC/ST/OBC CELL | 9853366948 |
| 7 | SURYAKANTA BHOI | 4 TH YEAR,EE | STUDENT REPRESENTATIVE | 9861883320 |
| 8 | SATYA NARAYAN DALAI | 4 TH YEAR ,ME | STUDENT REPRESENTATIVE | 9438756485 |
| 9 | GHASIRAM MAHATO | 4 TH YEAR ,ME | STUDENT REPRESENTATIVE | 9040883569 |
| 10 | GOURANGA KALA | 4 TH YEAR ,CSE | STUDENT REPRESENTATIVE | 9438459825 |
| 11 | DEEPAK KUMAR PRADHA' | 4 TH YEAR ,CE | STUDENT REPRESENTATIVE | 9875254563 |

CAMPUS :
Santi Niketan, At: Ghangapatna,
Po: Kantabada, Bhubaneswar
Dist: Khurda, Pin-752054
Odisha, India.

CITY OFFICE :
Plot No. 88/2, Behind TTD Kalyan Mandap
Jayadev Vihar, Bhubaneswar-751013
Ph.: 0674-2541843/2542842

Email : info.gietbbsr@gmail.com Visit us : www.gietbbsr.edu.in



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS

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Ref. No. GIET/324/2017/18

Date : 18/07/2017

The present Committee and order Supersedes the earlier SC/ST/OBC Committee Constituted vide office order No-GIET/389/2016-17 Dated 12/07/2016.

Role of SC/ST/OBC Committee:

The scheduled Caste (SC) and Scheduled Tribes (ST) and other Backward Classes Cell should promote the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficult.

The cell regularly have to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also have to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

The cell aware the grievances of OBC students and help them to manage academic and personal demands of college life effectively.

To arrange special opportunities to enhance the carrier growth of these students.

To conduct the programme for disseminating the scholarship schemes provided by governmental agencies and other sources.

The SC/ST/OBC/PWD students can approach the Section Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The Committee will meet the concerned students, understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

Objectives of SC/ ST /OBC Committee:

According to the UGC Guidelines of 1998, following are the objectives of the Committee as follows i.

- i. To collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College.
- ii. Analyze information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the authorities as may be required.
- iii. Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.

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Ref. No. GIET/524/2017-18

Date: 18/07/2017

- iv. To promote higher education among these two communities suffering economic, social and educational deprivations.
 - v. To facilitates the overall welfare of the students, staff and faculty as per the guidelines issued by AICTE.
 - vi. To empower the students belongs to other backward communities (OBC)
 - vii. To ensure provisions for an environment where all such students feel safe and secure.
 - viii. To aware the OBC students regarding various scholarships program of State & Central Government.
 - ix. To ensure protection and reservation as provided in the constitution of India.
- To encourage enrolling in career orientation programs that would empower and equip them with the necessary skills to choose career options.

Frequency of Meeting:

According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at is mandatory to be implemented. The Committee functions under the Chairmanship of the Committee.


PRINCIPAL

Gandhi Institute of Excellent Technocrats
Ghangapatna Bhubaneswar

PRINCIPAL

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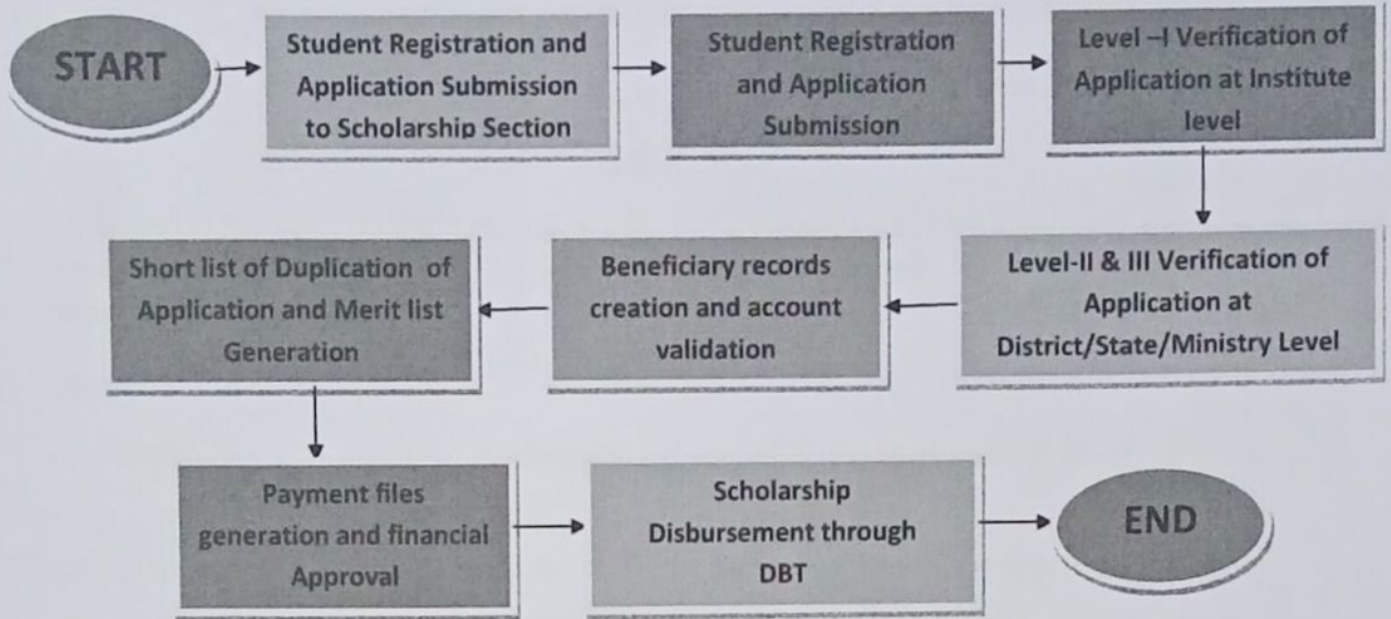
1. All members of the Committee for information and necessary action.
2. GM-Admin/Registrar/A.O/HR Cell, GIET Bhubaneswar for information and necessary action.
3. All SC/ST /OBC Students of GIET through mail.
4. All Notice Boards for information.
5. Web-site in-charge for uploading the same in college website.

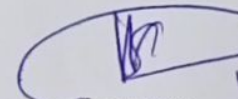
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SCHOLARSHIP FLOW CHART




Convener 18/3/17

(SC/ST/OBC CELL)



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS, BHUBANESWAR

Approved by AICTE, Affiliated to BPUT, Odisha
At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

Letter No: GIET/322 / 2017

Date: 19th July 2017

NOTICE

A meeting of the SC/ST/OBC Cell will be held in the Room No. 201 on 20/07/2017 at 02:00PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

Agenda:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Conduct awareness program for the growth of the skills of individual.
- 4) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 5) Utilization of Govt. Schemes.
- 6) Any other matter with the permission of the chair.

PRINCIPAL

Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar

Chair Person

SC /ST/OBC Committee

Copy to:

- All Notice Boards for information.
- All members of the Committee for information and necessary action.
- A.O/HR Cell, GIET Bhubaneswar for information and necessary action.
- All Students belongs to Minority Cell of GIET through whats App group / Mail.
- Web-site in-charge for uploading the same in college website.



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS, BHUBANESWAR

Approved by AICTE, Affiliated to BPUT, Odisha

At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

Letter No: GIET/652 / 2017

Date: 12th Dec 2017

NOTICE

A meeting of the SC/ST/OBC Cell will be held in the Room No. 205 on 13/12/2017 at 11:30AM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

Agenda:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 4) Review of the amounts received against the pending bills
- 5) Any other matter with the permission of the chair.

PRINCIPAL

Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar
Chair Person

SC/ ST/OBC Committee

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GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS, BHUBANESWAR

Approved by AICTE, Affiliated to BPUT, Odisha
At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

SC/ST/OBC COMMITTEE
Minutes of the Meeting Date:-20th July 2017

The meeting of SC/ST/OBC Committee for the academic session 2017-18 was conducted on 20.7.2017 at 02.00 PM in the Cell Room No 201.

Following members were present in the meeting.

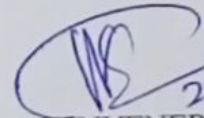
| Name of the Member | Role in the SC/ST/OBC Committee | Signature |
|---------------------------|---------------------------------|-----------|
| Prof. TARAKANTA SAHU | CONVENER | |
| Prof. SAMARENDRA SAMAL | CO- CONVENER | |
| Prof. HIMANSU MOHARANA | MEMBER | |
| Prof. JETENDRA PADHI | MEMBER | |
| Prof. MRUTUNJAYA SENAPATI | MEMBER | |
| Mr. RAKESH SHARMA | SUPPORTING STAFF | |
| SURYAKANTA BHOI | STUDENT REPRESENTATIVE | |
| SATYA NARAYAN DALAI | STUDENT REPRESENTATIVE | |
| GHASIRAM MAHATO | STUDENT REPRESENTATIVE | |
| GOURANGA KALA | STUDENT REPRESENTATIVE | |
| DEEPAK KUMAR PRADHA | STUDENT REPRESENTATIVE | |

Agenda:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Conduct awareness program for the growth of the skills of individual.
- 4) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 5) Utilization of Govt. Schemes.
- 6) Any other matter with the permission of the chair.

Proceedings:

1. Prof. TARAKANTA SAHU read out the minutes of the previous meeting.
2. Prof. SAMARENDRA SAMAL was asked to conduct an interactive session for the concerned students regarding the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha as well as GOI and also to guide the new admitted students about the filing up of scholarship forms online.
3. Mr. RAKESH SHARMA was asked to post the list of documents for application of the scholarship Required on all the students groups.
4. Prof. MRUTUNJAYA SENAPATI also presented the following before the committee members.
 - i. List of students whose scholarship forms had been rejected and the reason for it.
 - ii. The amounts received against the pending bills.
 - iii. List of students whose amounts had been reimbursed.
6. Mr. SURYAKANTA BHOI, Student-Representative proposed the Vote of Thanks.


20/7/17
CONVENER

SC /ST/OBC Committee

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Approved by AICTE, Affiliated to BPUT, Odisha

At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

SC/ST/OBC COMMITTEE

Minutes of the Meeting held on 13 December 2017

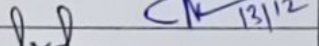
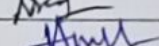
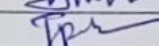
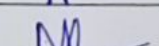
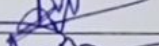
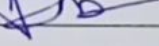
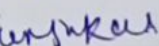
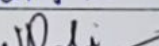
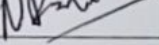
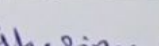
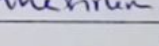
Date: 13 Dec 2017 (Wednesday)

Time: 11:30 am

Venue: Offline (Room 205)

Facilitator: Prof. Tarakanta Sahu Associate Professor, Dept of Humanity

Attendees:

| Name of the Member | Role in the SC/ST/OBC Committee | Signature |
|---------------------------|---------------------------------|---|
| Prof. TARAKANTA SAHU | CONVENER |  |
| Prof. SAMARENDRA SAMAL | CO- CONVENER |  |
| Prof. HIMANSU MOHARANA | MEMBER |  |
| Prof. JETENDRA PADHI | MEMBER |  |
| Prof. MRUTUNJAYA SENAPATI | MEMBER |  |
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Agenda of Meeting:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 4) Review of the amounts received against the pending bills
- 5) Any other matter with the permission of the chair.

Discussion Issues:

The following topics were discussed during the meeting.

1) Students Level

- Redressal of grievance if any while applying for admission in GIET
- Redressal of grievance if any while admission in GIET.
- Any other Caste Based Discrimination Redressal.

2) Employee Level

- Redressal of grievances if any during Academic year.
- Any other Caste Based Discrimination Redressal.
- No complaints or grievances were reported.

Actions:

No actions were required.

New Action Plan:

No new actions were required.


CONVENER

SC/ST/OBC Cell

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